



NAGTEL CLOUD COMMUNICATIONS – Global

www.myscanglobal.com



Congratulations on your MYSCAN purchase.

Please read this user manual carefully before you start using this product. You may find a detail demo video at www.myscan.in

SAFETY

Nagtel Cloud Communications is not responsible for problems caused by disassembling the product by users or non-authorized personal. Disassembling **MYSCAN** may cause malfunction to the product do not disassemble this Product. This product combines the features of scanner and mouse to enhance the mobility and convenience .It can be used either as scanner or a mouse

Please read the safety information carefully before using the product

There are two types of precautions: “warning “and “caution”.

- Warning: Failure to observe these instructions may result in serious injury or death.
- Caution: Failure to observe these instructions may result in minor injury or damage to the product.

Tip: Following the tips can prevent malfunction or damage to the product.

After reading manual, make sure to keep it in a place where you can easily access while using the product.

The following safeties precautions are intended to guided you to the safe and correct use of the product and prevent unwanted accident or damage.

- Do not use or store the product in direct sunlight or near a hot object (e.g., a heater or fireplace). Otherwise, this may result in fire.
- Do not place a container filled with liquid such as vase, flowerpot, cup, cosmetics /toiletry or chemicals /medicine near the product. Otherwise this may result in personal injury.
- Do not direct the LED light or the laser beam towards your eyes. Otherwise, this may caused damage to your eyesight or a loss of vision.
- Do not use the product if liquid such as water, chemicals or oil is spilled on product. Otherwise, this may cause fire or electric shock.
- If the product is emitting smoke, unusual odours or sounds, stop using the product immediately and disconnect it from the computer. Otherwise it might cause fire or electric shock.



Caution

- Do not install the product in extremely hot (over 35 c) or cold (under 5c) area, or with high temperature variation. Otherwise, this may cause malfunction or damage to the product.
- Do not install the device in an area prone to static electricity or excessive heat. Otherwise, this may cause malfunction or damage to the product.
- Do not install the product in humid or dusty area. Otherwise, this may cause malfunction or damage to the product.
- Do not disassemble, modify or repair the product. Otherwise, this may cause the product to break down, increase the safety risk and voids the warranty of the product.
- Be careful not to spill liquid such as water, chemicals or oil on the product. Otherwise, this may cause malfunction or damage to the product.
- Do not apply excessive shock to the product. Otherwise, this may cause malfunction or damage to the product.
- Do not apply excessive bending or shock to the cable. Otherwise, this may cause malfunction or damage to the product.
- Be careful not to drop the product or apply excessive shock to the scan window at the bottom of the product. Otherwise, this may cause malfunction or damage to the product.
- Always read and follow the owner's manual when using or removing the product. Improper use may cause malfunction or damage to the product.



System requirements

Specs	Recommended system	Minimum system
CPU	Intel® Core™ or AMD Athlon™ II processors	Intel® Core™ 1.2GHz™ or AMD Athlon™ 64x2'1.7GHz
RAM	4 GB	1 GB
External graphics card	512 MB AMD Radeon™HD 4850 or 512 MB ATI FirePro V5700 or better	128 MB NVIDIA® GeForce® 8400GS Or 128 MB ATI Radeon™X1300
Built in graphics card		384 MB (shared) Intel® GMA X3000 or better
Open Gl version	2.0 or later	1.5 or later
Free space	4 GB	1 GB
Operating system	All versions up to windows 8.1	Windows xp , service pack 2 or later
USB	USB 2.0	USB 2.0

- Mac OSX - 10.6, 10.7

Note: The minimum system requirements are subject to change.



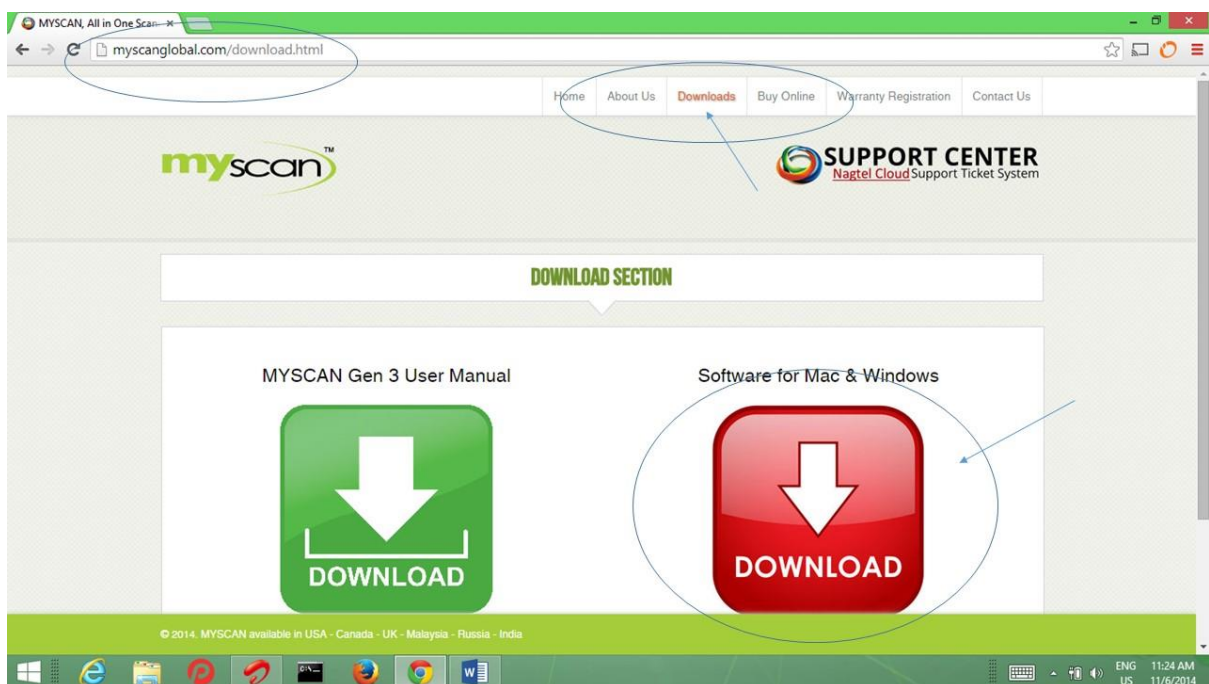
Installing the MYSCAN software

Please download MYSCAN software at www.myscanglobal.com/download.html from our portal and install in your computer. Our software is compatible with Windows (PC) and MAC.

You may see a **MYSCAN global.RAR** file downloading into your pc.

Unzip the RAR file and click **SETUP.EXE** file to install.

Our software has been approved by Microsoft and Apple and they issued digital certificate for your computer and laptop safety.

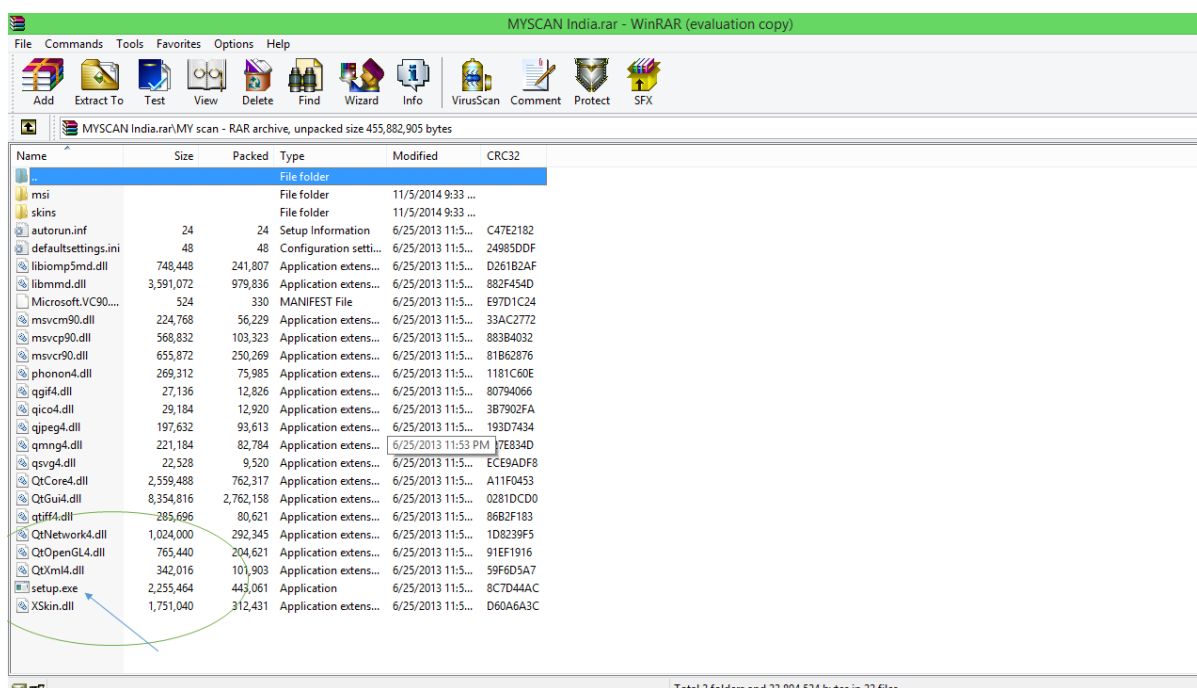


- Connect the mouse scanner to your computer and then install the software program from www.myscanglobal.com/download.html MYSCAN global RAR file or through MYSCAN DVD.
- Install the software program by clicking the file SETUP.EXE
- Do not change the user while installing it.
- Before upgrading your windows OS, please uninstall the 0' Scanner software. Reinstall the Scanner software after Windows OS upgrade is complete. (Example: XP, Vista, 7, 8]
- While installing the driver for the Mouse scanner, do not remove it from the USB port.



How to Install

- Please read the owner's manual before installing the MYSCAN installer program.
- Connect the mouse scanner to the USB port. Wait until the installation of the driver is complete. Do not remove the mouse scanner during the installation. If you removed the mouse scanner, connect it to another port or open the control panel and update the driver.
- When you insert the installation CD, you will find the install program or through online download.
- After system checking, the end user license agreement screen will appear. Read the end user license agreement carefully. If you agree with the agreement, check yes, and then click the Install button.
- This will initiate the installation. When the Next button is enabled, click the button.
- Once the installation is complete, the wizard's Finish screen appears.



Physical Media (DVD)

Please ask for a physical media (DVD) if you need to preserve a copy permanently by paying additional cost of USD 10 (Ten Dollars Only).

Language Options

Please choose your desired language. The software's default language is **English**.



Using the MYSCAN APPS & Software

OCR – First Scanner converts Excel beside Word from image.

Optical character recognition (OCR): A feature used to recognize the text from scanned image, which allows you to edit or modify the text .you can instantly edit in popular application such as **Ms Word, Ms Excel and etc.**

- To use the OCR function, scan a document or photo in high-resolution. Go to setting>resolution to check the resolution.
- The OCR function supports over the sizes of 10 fonts in high resolutions.
- If it fails to recognize the text, check whether the language you selected is valid
- Go to settings > languages and check the language is change.
- The OCR function restarts whenever the language is change.
- When using the OCR, make sure that the resolution is set to high in setting > General> High.





Functions

- **Paste image:** paste the scanned image to compatible program.
- **Paste text:** paste the optically recognized text to a compatible program.
- **Share:** upload the scanned image to flickr, twitter, facebook, or attach the image to an e-mail message.
- **Save:** save the file into jpeg, png, tiff, bmp, pdf, word, and excel.
- **Print:** Active the printer dialog box and print using the designated printer.
- **Edit:** Adjust the colour, brightness ,saturation and contrast value; select ,rotate and enlarge the image
- **Settings:** modify the resolution, image size, UI language ,OCR language
- **Document mark:** This icon is enabling when the OCR function is activated and the text is recognized. You can drag and drop the icon similarly to the text pasting function to copy the text to a compatible.
- Google Translate, supports up to 71 languages, drag & drop the text into the text field in Google translate.
- Google Image search does a Google image search on the scanned image if you are connected to the internet instantly.
- QR Code reader is enabled in this scanner.
- Image stich technology helps you to scan faster.





Using the SCANNER

- 01. Place the mouse scanner on the desired document or photo, then press the scan button on the side.
- 02. Once the scan starts, the screen turns black and the image where the mouse is positioned is displayed.
- 03. Move the mouse scanner to scan the desired area of the document. A green scan window indicates that you can scan faster than the current movement rate.
- 04. If the scan windows turn to yellow or red during scanning, you may be moving your mouse scanner too fast. Try to slow it down.
- 05. Yellow: The mouse scanner is moving too fast.
- Red : Slow down immediately
- 06. If you move the mouse scanner too fast, some areas may not be scanned and result in empty spots. Go back to the empty spots and move the mouse scanner slowly to re-scan the areas.
- 07. If the image is not clear, move the scanner over again and the image will be calibrated automatically. If the image still appears distorted or broken, re-scan the corresponding area to calibrate the image manually.
- 08. If you scan a large image, the image will be automatically reduced. If you need to check whether it is scanned properly, roll the mouse wheel up/down to zoom in/out the image.
- 09. When scanning is complete, press the scan button to stop scanning and open the edit window. (If the remaining available memory bar reaches the end, the scan will stop automatically).

Tips;

- Pause: If the mouse is placed away from a document or photo, the scanning will pause. To resume scanning, place the mouse scanner where the scanning is paused and move it left / right / up / down.
- Avoid pause the scan for a prolonged time as it may cause damage to the LED.
- To cancel the pause, press the scan button once.
- The pause function do not recommend to hold over 5 seconds
- If you pause scanning in a blank area with no text or image, the scanner is not able to resume the operation and stops scanning and returns to the edit mode.
- If your computer system is closer to the minimum system requirements, the scanner can scan an A4 size document. If it is closer to the recommended system requirements, the scanner can scan an A3 size document. If you lower the resolution, this will increase the scanned area in the same system.



Caution;

- For best results, make sure the document doesn't move while scanning.
- If the document or photo moves with the mouse scanner, the scanner may be unable to calibrate the image.
- The mouse pointer will not work on a glass. Put a sheet of paper on top of the glass surface.
- Scanning the following documents may damage the documents or produce unwanted results: Wrinkled or creased documents, curled documents, torn documents, documents with paper clips or staples, carbon paper, coated paper, extremely thin and translucent paper, paper with adhesive notes only, corner or edge of books, thick books and same pattern of the images.
- Please do not write or Read data of the storage devices at the same time while you scan such as USB, External HDD etc.
- If the program which make burden graphic card such as game run, the scan function may not available to use at the same time.
- Please quit the scan software before running games, etc.
- Please do not click or typing of other Input device while it do scanning.
- The Drag & Drop feature limits the quality of the image. Make sure to switch to the maximum scan resolution.
- Selecting multiple OCR languages will increase the time required for the OCR process. Select only the necessary languages prior to scanning.
- The table support with save function on excels.
- If there are multi languages with paragraph at the same page, it is better performance OCR to separate the blocks with Edit mode.

Editing;

- When scanning is complete, the scanned image is automatically cut into a rectangular shape and aligned perpendicular to the background.
- If the image is not perpendicular box. (When scanning a partial area, the image may not be perpendicular to the background). In this case, the OCR function may not work properly. (Make sure to align the image vertically prior to proceeding).
- If you wish to select a partial area of the scanned image, press and hold the mouse scanner's left button, drag through the desired area, then release the button to select it. You can also rotate the selected area by pressing the mouse scanner's left button.
- To adjust the colour, brightness, etc. of the image, use the colour, saturation, brightness and contrast controls located at the right of the windows.
- Other areas except for the scanned image will be shown in black and white checked pattern.
- Up /down to zoom in / out the area where the mouse cursor is located.
- To check whether a large image is scanned properly, roll the mouse wheel to zoom.
- Pressing the scan button restarts the scanner. Be careful not to press the scan button unless you wish to scan the document again.
- Cancel: De-selects your selection. The entire scanned image will be displayed in the preview window and the OCR function is disabling.